



REPUBLIC OF TURKEY
MINISTRY OF TRANSPORT, MARITIME AFFAIRS AND COMMUNICATIONS
DIRECTORATE GENERAL OF CIVIL AVIATION

DGCA : 26005653-010.06.02/1743-10300
SUBJ : SHY-145 Approval of Foreign AMOs

14/08/2013

Memorandum on Maintenance Release of Turkish Registered Aircraft (Rev.03)

Continuing airworthiness of Turkish registered aircraft shall be ensured in accordance with the provisions of SHY-M. Accordingly, maintenance of large aircraft and aircraft used for commercial air transport thereof shall be carried out by a SHY-145 or EASA Part-145 approved maintenance organisation. If an EASA Part-145 approved maintenance organisation does not issue maintenance release on Turkish Registered aircraft by fulfilling the AMC 145.A.50 (b) of Part-145, the organisation shall hold SHY-145 approval. For the maintenance of components, the EASA Part-145 organisation does not need to hold the SHY-145 approval.

Any Part-145 approved maintenance organisations requesting Turkish DGCA (SHGM) approval shall apply with the following attachments:

- 1) Filled and signed SHY Form 2 (see attachment-1)
- 2) Copy of the EASA Part-145 and other Approval Certificate(s).
- 3) Full set of the Company MOE and associated procedures/lists/documents approved by the EU member state NAA/EASA, (MPM, CS list, component capability list, i.e).
- 4) A manpower plan showing that the organisation has sufficient staff to plan, perform, supervise, inspect and quality monitor the organisation in accordance with the scope of work.
- 5) Copy of the reports of the audits performed by the competent authority during the last surveillance period of the EASA Part-145 approval and corrective actions details accordingly.
- 6) Quality audit plan, list of auditors, quality audit reports and corrective actions details for the last 12 months.
- 7) Bank receipt confirming the payment of the approval fee according to the attached Turkish DGCA charges tariff. (see attachment-2)
- 8) A supplement to EU member state NAA or EASA approved MOE, which specifies the differences between EASA Part-145 and SHY-145 maintenance activities such as scope of approval, applicability etc. including a specific commitment to the Turkish DGCA signed by the accountable manager confirming below:

Gazi Mustafa Kemal Bulvarı No:128/A 06570 Maltepe/ANKARA
Telephone No: 0090 312 203 60 00 Fax No: 0090 312 212 46 84
Web: www.shgm.gov.tr

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- MOE approved by the EU member state NAA or EASA and any associated referenced manuals defining the organisation and procedures upon which SHY-145 approval is based as required by SHY-145.
- MOE procedures must be complied with at all time and when work/orders are being progressed under the terms of the SHY-145 approval.
- It is accepted that MOE procedures do not override the necessity of complying with any new or amended regulations published by EASA/Turkish DGCA from time to time where these new or amended regulations are in conflict with these procedures.
- It is understood that Turkish DGCA will approve this organisation whilst the DGCA is satisfied that the procedures are being followed and work standards maintained. It is further understood that Turkish DGCA reserves the right to suspend, limit or revoke the SHY-145 approval of the organisation if the DGCA has evidence that procedures are not followed or standards not upheld.
- Access to organisation will be granted to the Turkish DGCA in terms of conduct audit to determine continued compliance with SHY-145 approval.
- SHY-145 approval will not be used beyond the limitations and Turkish DGCA will be informed as soon as possible, if the EASA Part-145 approval is suspended, revoked or limited.

Notes:

- i. On-site audit will be performed to the organisation, if deemed necessary.
- ii. The fee must be paid to below bank accounts:
Türkiye Halk Bankası - Emek Şubesi
IBAN: TR59 0001 2009 4010 0005 0000 09 or SWIFT CODE: TRHBTR2A
Türkiye Vakıflar Bankası - Maltepe Şubesi
IBAN: TR93 0001 5001 5800 7292 6614 83 or SWIFT CODE: TVBATR2A
- iii. The applications will be made by sending to DGCA postal address and by sending email to hkaya@shgm.gov.tr and cc esahin@shgm.gov.tr.
Postal address: Gazi Mustafa Kemal Bulvarı No: 128/A 06570 Maltepe/Ankara TÜRKİYE
- iv. A specific CRS will be used for the maintenance work to be carried out for the Turkish registered aircraft. This CRS shall include following statement:
'Certifies that the work specified except as otherwise specified was carried out in accordance with SHY-145 and in recognition of the organisation's EASA Part-145 approval, and in respect to that work the aircraft is considered ready for release to service'.

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- v. The CRS statement shall include EASA Part-145 approval number.
- vi. SHY-145, which is identical to EASA Part-145 AMC & GMs, was amended on 11 June 2013. Thus, there is no need to make additional evaluation and preparation for the compliance of technical requirements.
- vii. SHT-M instruction Appendix-1 Table-1 IR.M.A.201 (g) defines the approval type which can be accepted in maintenance of large aircraft and aircraft used for commercial air transport.
- viii. Following Turkish DGCA memorandums have been superseded by this memorandum:
- 08/05/2013 dated & 26005653-406.02/891/898 referenced.
 - 10/06/2013 dated & 26005653-010.06.02/1155-7117 referenced.
 - 28/06/2013 dated & 26005653-010.06.02/1344-8092 referenced.

If you need any further information, please do not hesitate to contact our office.

Sincerely,

Haydar YALÇIN
Acting Director General

Turkish DGCA Contact Personnel

| Name/Surname: | Position: | Email: |
|---------------|---|----------------------|
| Özcan BAŞOĞLU | Head of Airworthiness Department | obasoglu@shgm.gov.tr |
| H.Emre BALLI | Acting Antalya Representative of DGCA | eballi@shgm.gov.tr |
| Hüseyin KAYA | Maintenance Organisations Coordinator | hkaya@shgm.gov.tr |
| Erhan ŞAHİN | Dept. Maintenance Organisations Coordinator | esahin@shgm.gov.tr |

ENCL:

- 1- SHY Form 2
- 2- Turkish DGCA charges tariff

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TURKISH DGCA

1. Registered name of applicant:

Application for initial grant

Application for change

2. Trading name (if different):

3. Postal Address:

4. Address(es) requiring approval:

5. Contact Details:

Name:

Position:

Tel:

Fax:

E-mail(s)

6. Scope of SHY-145 Approval relevant to this application:

7. Name and position of the (proposed*) Accountable Manager

* 'Proposed' is applicable only in the case of a new SHY-145 Applicant.

8. Signature of the (proposed*) Accountable Manager:

* 'Proposed' is applicable only in the case of a new SHY-145 Applicant

9. Place:

10. Date of application:

| CLASS | RATING | LIMITATION | BASE | LINE |
|---|--|---|------|------|
| AIRCRAFT | A1 Aeroplanes above 5700 Kg | Quote aeroplane type | | |
| | | | | |
| | | | | |
| | A2 Aeroplanes 5700 Kg and below | Quote aeroplane manufacturer or group or type | | |
| | | | | |
| | | | | |
| | A3 Helicopters | Quote helicopter manufacturer or group or type | | |
| | | | | |
| | | | | |
| | A4 Aircraft other than A1, A2 or A3 | Quote aircraft type or group | | |
| | | | | |
| | | | | |
| ENGINES | B1 Turbine | Quote engine type | | |
| | | | | |
| | | | | |
| | B2 Piston | Quote engine manufacturer or group or type | | |
| | | | | |
| | | | | |
| | B3 APU | Quote engine manufacturer or type | | |
| | | | | |
| | | | | |
| COMPONENTS OTHER THAN COMPLETE ENGINES OR APUs | C1 Air Cond & Press | Quote aircraft type or aircraft manufacturer or component manufacturer or the particular component and or cross refer to a capability list in the exposition. | | |
| | C2 Auto Flight | | | |
| | C3 Comms and Nav | | | |
| | C4 Doors – Hatches | | | |
| | C5 Electrical Power | | | |
| | C6 Equipment | | | |
| | C7 Engine – APU | | | |
| | C8 Flight Controls | | | |
| | C9 Fuel – Airframe | | | |
| | C10 Helicopter –Rotors | | | |
| | C11 Helicopter –Trans | | | |
| | C12 Hydraulic | | | |
| | C13 Instruments | | | |
| | C14 Landing Gear | | | |
| | C15 Oxygen | | | |
| | C16 Propellors | | | |
| | C17 Pneumatic | | | |
| | C18 Protection ice/rain/fire | | | |
| | C19 Windows | | | |
| | C20 Structures | | | |
| SPECIALISED SERVICES | D1 Non destructive insp. | Quote particular NDT methods | | |
| | | | | |
| | | | | |

End Of Form

SHY-145 Maintenance Approval Fees

| Name of Service | Detail | Initial Approval Fee | Initial Approval Bank Code | Renewal Fee | Renewal Bank Code | Change Fee | Change Bank Code |
|---|--------|----------------------|----------------------------|-------------|-------------------|------------|------------------|
| A1 Maintenance Approval | Line | 2.500 | EUCB26T1 | 1.000 | EUCB26T2 | 1.000 | EUCB26T3 |
| | Base | 25.000 | EUCB27T1 | 3.000 | EUCB27T2 | 3.000 | EUCB27T3 |
| A2 Maintenance Approval | Line | 1.000 | EUCB28T1 | 100 | EUCB28T2 | 100 | EUCB28T3 |
| | Base | 5.000 | EUCB29T1 | 500 | EUCB29T2 | 500 | EUCB29T3 |
| A3 Maintenance Approval | Line | 1.000 | EUCB30T1 | 100 | EUCB30T2 | 100 | EUCB30T3 |
| | Base | 5.000 | EUCB31T1 | 500 | EUCB31T2 | 500 | EUCB31T3 |
| B1 Maintenance Approval | | 7.500 | EUCB20T1 | 2.000 | EUCB20T2 | 2.000 | EUCB20T3 |
| B2 Maintenance Approval | | 1.500 | EUCB22T1 | 500 | EUCB22T2 | 500 | EUCB22T3 |
| B3 Maintenance Approval | | 2.000 | EUCB23T1 | 1.000 | EUCB23T2 | 1.000 | EUCB23T3 |
| C (Component) Maintenance Approval | | 3.000 | EUCB24T1 | 1.500 | EUCB24T2 | 1.500 | EUCB24T3 |
| D (Special Services) Maintenance Approval | | 7.500 | EUCB25T1 | 2.500 | EUCB25T2 | 2.500 | EUCB25T3 |

Notes:

- 1) For each aircraft/engine/APU type or series at Initial Approval and Change, for each A or B approval at renewal.
- 2) Base Maintenance Organisations are not charged for line maintenance additionally.
- 3) Renewal means continued validity and its fee is payed for every 2 years surveillance period.
- 4) Validity of the approval certificates shall not be continued unless payment made.
- 5) Tariff shall be applied in US dollars for the approval of Foreign Maintenance Organisations.